



The 7th Congress of the
EUROPEAN ACADEMY OF PAEDIATRIC SOCIETIES
October 30 - November 3, 2018, Paris, France

A Joint Scientific and Educational Event of
EAP, ESPNIC and ESPR



GROUP REGISTRATION FORM

1. The group registration process is valid for a **minimum of 10 delegates**.
2. In order to facilitate your group registration, please fill out this form and return by email to:
reg_eaps18@kenes.com
3. In order to benefit from the reduced group registration fees, payments must be paid **prior to the below deadlines**.
4. Please send the **final** name list no later than **4 weeks prior** to the Congress. Please do not send preliminary name lists.
5. Name changes will be permitted free of charge until **2 weeks prior** to the Congress (up to 15% of the participants' names). After this date, any name change will be subject to EUR 30 charge per name.
6. **Onsite group registration pick-up** for groups leaders will be available upon request.
7. Payment is accepted by credit card or bank transfer. Credit card payment is subject to **additional 4% commission**.
8. **Cancellation policy:** Refund of registration fee will be as follows:
Note! Refunds for groups will be processed after the Congress.
 - Prior to July 10, 2018 – full refund
 - From July 11 until October 17, 2018 – 50% registration fee refund
 - From October 18, 2018 – no refund
9. Fees for Congress participants include:
 - Opening Ceremony and Welcome Reception
 - Attendance to all scientific sessions
 - Entrance to the Exhibition
 - Coffee breaks and refreshments according to the programme
10. **Please fill in the below information:**

Company (Group Name): _____

Booking Agency (if relevant): _____

Contact Person: _____

Email: _____



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REGISTRATION CATEGORIES

Registration Fees in EUR (Fees apply to payments received prior to the deadlines):

	Early Bird until July 10, 2018	Regular fees from July 11, until October 17, 2018	Onsite fees from October 18, 2018
Members *	€ 450	€ 550	€ 650
Non Members	€ 600	€ 690	€ 790
Members* – Nurse/Young Investigator/Pharmacist / Physiotherapist ***	€ 265	€ 320	€ 350
Non Members - Nurse/Young Investigator/Pharmacist/ Physiotherapist ***	€ 310	€ 390	€ 420
Nurse *** – 2 Day Registration	€ 240	€ 290	€ 320
Student ****	€ 120	€ 180	€ 250
Low & Lower Middle Income Countries **			
Members *	€ 290	€ 375	€ 440
Non Members	€ 350	€ 450	€ 520
Nurse/Young Investigator/ Pharmacist/Physiotherapist ***	€ 265	€ 320	€ 350
ADDITIONAL COURSES & FUNCTIONS (Optional)			
Pre-Congress Courses	€ 50		€ 85

* Members of the organizing societies: EAP, ESPNIC & ESPR and the collaborating societies: ERS, ESPA, ESPE, EPNS, EAPC, ESPGHAN, ESPN, EUSEM, Société Française de Pédiatrie. This refers to individual members, who have an active membership upon registration and during the congress. Members are required to specify their membership association, and membership number (if applicable) during the registration.

**** Low & Lower Middle Income Countries:** Please [click here](#) to see the list of applicable countries.

***** Nurse / Young Investigator / Pharmacist / Physiotherapist:** In order to benefit from the special fee, a submission of your status confirmation must be provided during the registration (i.e. approval letter signed by the Head of Department or copy of your status ID).

Note, Young Investigators must be under the age of 35 at the time of the congress.

****** Student:** In order to benefit from the special fee, a submission of your status confirmation must be provided during the registration (i.e. approval letter signed by the Head of Department or copy of your status ID).

Group Registration Details:

1. Required registration category: _____ No. of Registrations: _____

2. Required registration category: _____ No. of Registrations: _____

3. Required registration category: _____ No. of Registrations: _____

Total Group Participants: _____



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Important Note: Abstract Presenters

In case there are Abstract Presenters among the group delegates please advise the names and abstract numbers in advance in order to guarantee the abstract will remain in the Scientific Programme.

Please mark below accordingly:

- There are no abstract presenters in this group
- Attached is a list of the abstract presenters in this group

Group Registration Pick-up

Group registration collective pick-up will be available onsite, an appointment must be coordinated in advance. Exact times will be advised prior to the Congress.

Note: in case of group registration pick-up, individual barcode confirmation letters will not be sent to group participants.

We strongly recommend individual pick-up.

Please mark below accordingly:

- Group registration pick-up is required
- No group pick-up, the delegates will be collecting their registrations individually.

PAYMENT DETAILS

Payment information:

Billing Address (to appear on invoice and receipt): _____

VAT number: _____

This form was submitted by:

Full Name: _____

On Behalf of (company name): _____

Signature _____ Date _____



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Please select a method of payment (credit card or bank transfer):

1. Credit card payment (Credit card payment is subject to additional 4% commission):

I authorize 'KENES International – Organizers of Congresses' to charge the below credit card for the amount of:
_____ EUR

Type: Visa / MasterCard / AMEX

Number: _____

Expiration date: _____

Name of Card holder: _____

Address (as per Credit card records): _____

Security digits (on the back of the credit card): _____

Signature of Card Holder: _____

2. Bank Transfer Payment:

- Please ensure that the name of the group/paying company are stated on the bank transfer.
- Bank charges are the responsibility of the payer and should be paid at source in addition to the registration fees.

Please make drafts payable in EUR only to:

Account Name	EAPS 2018 Congress, Paris
Bank Details	Credit Suisse Geneva, 1211 Geneva 70, Switzerland
Account Number	693980-52-984
IBAN Number	CH82 0483 5069 3980 5298 4
Bank Code	4835
Swift No	CRESCHZZ12A